

WISE Academy Tuition Rates and Policy

STUDENT TUITION:

Student Tuition Covers:

- ✓ 8 months of Islamic school activity and classroom learning
- ✓ Cost of textbooks and companion workbooks
- ✓ Cost of curriculum supplies and activities
- ✓ Snacks every week during break period
- ✓ 3 hours of adult supervision in a sound Islamic environment

Number of Children	Tuition
ONE	\$350.00
TWO	\$700.00
THREE	\$1,050.00
FOUR	\$1,400.00

REFUND AND CANCELLATION POLICY:

All cancellations and refunds must be made in writing.

To make any changes to your registration or request a refund please send an email to admin@thewiseacademy.org Include student's name, and parent contact information.

We cannot accept cancellations over the phone or messages left on our voicemail.

- 100% refund if withdrawal is requested in writing prior to the start of school date.
- All changes made 4 weeks into the start date of school will receive a 50% refund.
- No refunds will be issued after 4 weeks into the start date of school.
- All credit card payments, PayPal processing fees are non-refundable.

FINANCIAL HARDSHIP:

Families experiencing financial hardship can submit a request to the school administration for assistance with student tuition. Families must submit their previous year's **income tax return statements** along with the completed form below to the school administration. Each request will be addressed on a case-by-case basis.

FINANCIAL HARDSHIP REQUEST

Registration Form Log # _____ Name _____

Phone/Email _____ Account Balance _____

I request assistance with WISE Academy tuition payment due to financial hardship my family is experiencing. I understand that completing this form in no way guarantees that I will receive assistance with tuition payment and unless approved by WISE Academy administration in a written notice, I am 100% liable for student tuition.

I further understand that failure to pay as promised will result in termination of registered students from WISE Academy.

Signature _____ Date _____

Office approver _____

INSTALLMENT PLAN:

An installment plan option is available for registrants looking to defer full payment. The installments will be collected 3 times in the school year as noted in the below table. A \$50.00 surcharge will be applied to each student registration choosing to do the installment option. An example is one child tuition will be \$400.00 rather than \$350.00 for full up-front payment. Registrants need to complete the below form in order to process an installment plan option.

Installment Pay Periods	Percent Tuition Due	Number of Children	Installment Tuition
Time of registration (Oct. 2020)	50%	ONE	\$400.00
Mid school year (Jan. 2020)	25%	TWO	\$800.00
Late school year (April 2020)	25%	THREE	\$1,200.00
		FOUR	\$1,600.00

INSTALLMENT PLAN AGREEMENT

Registration Form Log # _____ Name _____

Phone/Email _____ Account Balance _____

Amount of Offer _____

I promise to satisfy the amount offered, by paying the sum of \$ _____.

I understand that the initial payment of \$ _____ is due on _____.
 Subsequent installments in the amount of \$ _____ will be paid on the same day of each succeeding **January 2020 and April 2020** until the entire amount has been paid in full.

I further understand that failure to pay as promised will result in termination of registered students from WISE Academy.

I certify that I have read and fully understand the conditions and terms of this agreement as stated on the Installment Plan Information Sheet.

Signature _____ Date _____

Office approver _____