



WISE Academy Tuition Rates and Policy

STUDENT TUITION:

Student Tuition Covers:

- ✓ 8 months of Islamic school activity and classroom learning
- ✓ Cost of textbooks and companion workbooks
- ✓ Cost of curriculum supplies and activities
- ✓ Snacks every week during break period
- ✓ 3.5 hours of adult supervision in a sound Islamic environment
- ✓ \$25 discount for siblings!

Number of Children	Tuition
ONE	\$500.00
TWO	\$975.00
THREE	\$1,450.00
FOUR	\$1,925.00

REFUND AND CANCELLATION POLICY:

All cancellations and refunds must be made in writing.

To make any changes to your registration or request a refund please send an email to admin@thewiseacademy.org Include student's name, and parent contact information.

We cannot accept cancellations over the phone or messages left on our voicemail.

- 100% refund if withdrawal is requested in writing up to 4 weeks **prior** to the start of school date.
- 50% refund if withdrawal is requested within 1 week prior to the start of school.
- No refunds will be issued after the start date of school with the exception of extreme and uncontrollable circumstances as determined by the school administration.
- All credit card payments and related processing fees are non-refundable.



FINANCIAL HARDSHIP:

Families experiencing financial hardship can submit a request to the school administration for assistance with student tuition. Families must submit their previous year's **income tax return statements** along with the completed form below to the school administration. Each request will be addressed on a case-by-case basis.

FINANCIAL HARDSHIP REQUEST

Registration Form Log # _____ Name _____

Phone/Email _____ Account Balance _____

I request assistance with WISE Academy tuition payment due to financial hardship my family is experiencing. I understand that completing this form in no way guarantees that I will receive assistance with tuition payment and unless approved by WISE Academy administration in a written notice, I am 100% liable for student tuition.

I further understand that failure to pay as promised will result in termination of registered students from WISE Academy.

Signature _____ Date _____

Office approver _____



INSTALLMENT PLAN:

An installment plan option is available for registrants looking to defer full payment. The installments will be collected 3 times in the school year as noted in the below table. A \$50.00 surcharge will be applied to each student registration choosing to do the installment option. An example is one child tuition will be \$555.00 rather than \$500.00 for full up-front payment. Registrants need to complete the below form in order to process an installment plan option.

Installment Pay Periods	Percent Tuition Due
Time of registration	50%
Mid school year	25%
Late school year	25%

INSTALLMENT PLAN AGREEMENT

Registration Form Log # _____ Name _____

Phone/Email _____ Account Balance _____

Amount of Offer _____

I promise to satisfy the amount offered, by paying the sum of \$ _____.

I understand that the initial payment of \$ _____ is due on _____.
Subsequent installments in the amount of \$ _____ will be paid on the same day for
(January) and (April) until the entire amount has been paid in full.

I further understand that failure to pay as promised will result in termination of registered students from WISE Academy.

I certify that I have read and fully understand the conditions and terms of this agreement as stated on the Installment Plan Information Sheet.

Signature _____ Date _____

Office approver _____